

Internal Mark Online System -

User Manual

v. 2.1

Information Technology Cell , Savitribai Phule Pune University, Pune 411 007

For Technical queries mail us from your registered e-Mail address atintmarks@pun.unipune.ac.in • Enter following URL to your browser & click on Internal Marks Portal

http://exam.unipune.ac.in/Pages/CollegeLogin.html

OR

http://intmarks.unipune.ac.in/

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Introduction

Internal marks system is made online in 2013 for Non-Engineering. Colleges And Engineering Colleges as two Separate Portals. Purpose of System was to replace manual CD based system with Web Based system.

To make things easier we have now redeveloped new integrated single system for all type of colleges. We have tried best to accommodate good features of old systems with specific focus on integration, security and user friendliness.

In new System we added specific focus that *all marks entry related work has to be done by teachers* themselves and college users should be able to access only reports for the same. Therefore, we have divided system in role-based manner of Principal, HOD, BOS Chairman, Subject Chairman, Practical Co-ordinator, Internal Examiner, External Examiners etc.

Detailed flow of system, user wise access are explained in this document, please go through the full document before starting online work.

NEW SYSTEM REQUIRES EACH TEACHERS VALID TEACHER PROFILE WITH ACTIVE USERNAME AND PASSWORD TO DO TASKS ASSIGNED TO THEM. TEACHER PROFILE ACCOUNT MEANS BCUD TEACHER PROFILE.

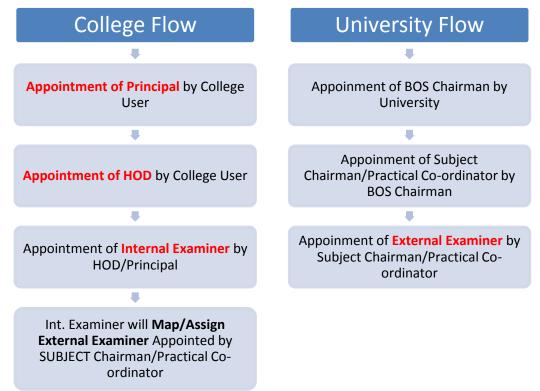
For THE Teachers who have forgotten their passwords, they can use the link given on bcud.unipune.ac.in under teacher login.

Roles and Responsibilities

Roles Definition

Sr.	Role Name	Description
1	College	These are regular College users who will be able to access the system using
		PUNCODE e.g. (CAAP015230)
2	Principal	These are College Principal /Institute Directors with Valid basic Teacher
		Profile Username & password, where examination is going to be
		conducted
3	HOD	These are Head of the Each department in the College with Valid basic
		Teacher Profile Username & password
4	BOS Chairman	These are Elected Board of Studies Chairman of university with Valid basic
		Teacher Profile Username & password
5	Subject Chairman/	These are Appointed teachers by BOS Chairman at start of each
	Practical Co-ordinator	examination session with valid basic Teacher Profile Username &
		password
6	Internal Examiner	Teacher (belonging to same college) with valid basic Teacher Profile
		Username & password appointed by HOD/Principal for evaluation of
		Students. Marks entry will be done by these users
7	External Examiner	Teacher (belonging to any other college) with valid basic Teacher Profile
		Username & password appointed by Subject Chairman/Practical Co-
		ordinator for evaluation of Students. Marks entry done by Internal
		examiner need to be verified/confirmed by these users

Appointment Flow



Role wise Responsibilities

College

- These are users with PUNCODE as Username
- Verify/Add Principal to enable the Principal do his tasks. This Page only displays Principal /Director Record present in Affiliation, All you have do to verify and approve it
- Appoint HOD: Add subject-wise HOD for All subjects. Principal can be appointed as HOD for one or More Subjects
- Add Additional Seat Numbers of whose seat numbers are not present in HALL tickets /Admit Cards due to various issues e.g. Exam Forms with super late fees. (*This is similar to forceful entry which was present in earlier system*)
- Print reports (if required) of Final Marks Entry

Principal

- These are teachers with valid teacher profile having active username and password and Added by College users
- Principal has to use his own teacher profile username and password for performing duties on this portal
- Create Batches: If there are More than one Internal Examiner or More than one External Examiner for same subject, teacher has to create batches based on seat numbers. If there is no such condition then, Just Click on Create Single batch for Each Subject button and One default batch will be created for each subject. Please remember without creating batches you will not be able to appoint internal examiners
- **Appoint Internal Examiner:** Ideally HOD should only appoint Internal examiner but in case there is no HOD for certain subject, Principal Can add internal examiner by himself. Additionally Principal can Appoint himself as Internal Examiner for one or More Subjects

Head of Department (HOD)

- These are teachers with valid teacher profile having active username and password and Appointed by College user
- HOD has to use his own teacher profile username and password for performing duties on this portal
- **Create Batches:** If there are More than one Internal Examiner or More than one External Examiner for same subject, teacher has to create batches based on seat numbers. If there is no such condition then, Just **Click on Create Single batch for Each Subject button** and One default batch will be created for each subject. Please remember **without creating batches you will not be able to appoint internal examiners**
- Appoint Internal Examiner: HOD will add internal examiner for all subjects in *batch wise manner*, assigned to him by principal. HOD can Appoint himself as Internal Examiner for one or More Subjects

BOS Chairman

- These are teachers with valid teacher profile having active username and password and Added by University Online Team
- BOS Chairman has to use his own teacher profile username and password for performing duties on this portal
- Appoint Subject Chairman/Practical Co-ordinator for each subject.

Subject Chairman/Practical Co-ordinator

- These are teachers with valid teacher profile having active username and password and Appointed by BOS Chairman
- Subject Chairman/Practical Co-ordinator has to use his own teacher profile username and password for performing duties on this portal
- Appoint External Examiners for each subject/college.

Internal Examiner

- These are teachers with valid teacher profile having active username and password and Appointed by HOD/Principal
- Internal Examiner has to use his own teacher profile username and password for performing duties on this portal
- Principal/HOD can appoint themselves as internal examiner if there is a such scenario
- Add Absentee/NOT APPLICABLE/Detained :
 - \circ $\;$ Add absentee : Mark Seat number who were absent for examination
 - Not Applicable: Mark students seat number whose evaluation not to be done, however system is showing his/her seat number un-necessarily. Please be sure before using this option.
 - o Detained : Mark Student who has been detained by college
- Mark Entry: Add students evaluation result in system(i.e. entry of Marks/Grade). Before Starting Marks entry Please Add absentee/Not Applicable /Detained Students in earlier page
- **Preview:** Before Confirming Complete entry you can download Preview Report to verify that data entry made is accurate
- Confirm: Once you are sure ALL Evaluation Mark Entry of said subject is completed, click on confirm button. Please be sure once you click on confirm, data entry made will be locked and will NOT be available to edit again. Additionally If You fail to click on this confirm button then such evaluation will not be accepted by university for Result Processing. Also in case where external need to approve the marks will not be able to view the marks.
- Assign External Examiner: After subject chairman/practical co-ordinator Appoints external examiner then internal examiner has to choose external examiner for each of batch of subjects assigned to him. Internal examiner can select external examiner only if Subject/Chairman/Practical Co-ordinator Has appointed him/her for said college/exam/subject

External Examiner

- These are teachers with valid teacher profile having active username and password and Appointed by HOD/Principal
- External Examiner has to use his own teacher profile username and password for performing duties on this portal
- External Examiner can start his work only Internal Examiner assigns him to particular batch.
- Marks Entry: View marks entry made by internal & if required can make correction in it.
- **Confirm:** Once you are sure ALL Evaluation Mark Entry of said subject is completed, click on confirm button. Please be sure once you click on confirm, data entry made will be locked and will NOT be available to edit again. Additionally **If You fail to click on this confirm button** then such evaluation **will not be accepted** by university for Result Processing.

About Teacher Profile

- Every teacher participating in this system need to have their valid Profile with active username and password
- If there are visiting teachers in your college who doesn't have teacher profile , please ask them to create one on bcud.unipune.ac.in
 <u>http://bcud.unipune.ac.in/TeacherDB/VisitingTeacher/VT_SignUp_New.aspx</u>
 This Visiting Profile can be used by single teacher in multiple colleges
- In this new system lot of times for various appointments, **Teacher ID** has been requested. Please remember This Teacher ID is your username starting with **52000XXX**, **5123###**.
- If you have forgotten your username, please ask your college staff to login into BCUD.unipune.ac.in with PUNCODE ----THEN -----TEACHER PROFILE. Here all teachers' usernames are displayed.
- If you haven't created Teacher Profile till date please create one in your college
- If you have forgotten your Password please use Teacher forgot password link on <u>http://bcud.unipune.ac.in/root/Login.aspx</u> to reset the password
- Also for Appointments purpose Principal/HOD/BOS chairman/SUBJECT Chairman/Practical Co-ordinator all these people need to search teacher either by Teacher ID or Teachers Mobile number in from BCUD TEACHER PROFILE. Therefore it is requested please update mobile number is teacher profile.

About Principal/Director Profile/Name

- Every College/Institute need to have his Principal /Director Information updated in college profile on bcud.unipune.ac.in
- Additionally this appointed Principal/Director even if he is "Acting" need to have Valid Teacher Profile associated with him
- As College profile system has been started way before Teacher Profile, there might be cases where Name of Principal is not linked with valid Teacher Profile. In such cases college user CAN NOT APPOINT/VERIFY Principal for internal marks system. In such scenario college has to make change principal/director request from <u>http://bcud.unipune.ac.in</u>, College Profile system. While submitting request please select valid Teacher Profile for Principal

All About Marks/Grade entry /Evaluation

This Section explains details of marks entry, rules, processes etc.

Important Process Terms

Create Batch

- This is important function of system. Complete evaluation , Internal examiners Appointment is based on this batch ID
- This feature is accessible to Only Principal/HOD
- This feature is specifically added for colleges where there are more than one internal/external examiners (Teachers) for same subject.
- Please be noted that this **batch word is not at all related to your examination batches** (e.g 20 students batch etc)
- If you don't need more than one Teacher as internal /external examiner please use option "CREATE Single BATCH for All subjects" in Create batch page

Assign External Examiner

- This feature is used by internal examiner.
- Usually Subject chairman/Practical Co-ordinators appoint External examiners way before exam start date. In such Scenarios College HOD/Principals may not have created batches yet because it is solely dependent on hall tickets data in system. Therefore Subject Chairman/Practical Co-ordinator appoint one or more external examiners for each subject/college without batch consideration
- Now it's internal examiners job to assign external examiner appointed in manner explained in above step. Here internal cannot make choice of external examiner outside the scope of choices given by subject/chairman/practical co-ordinator for said subject/college

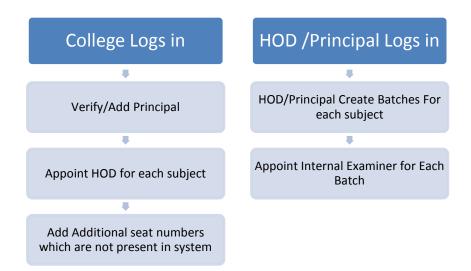
Preview

- This Feature is available to internal/external examiner
- Here examiner can download **PDF preview copy** of marks data entry before he click on confirm button.
- There is no limit on how many times you can download this copy
- Make sure as evaluator you should use this copy before you click on confirm button

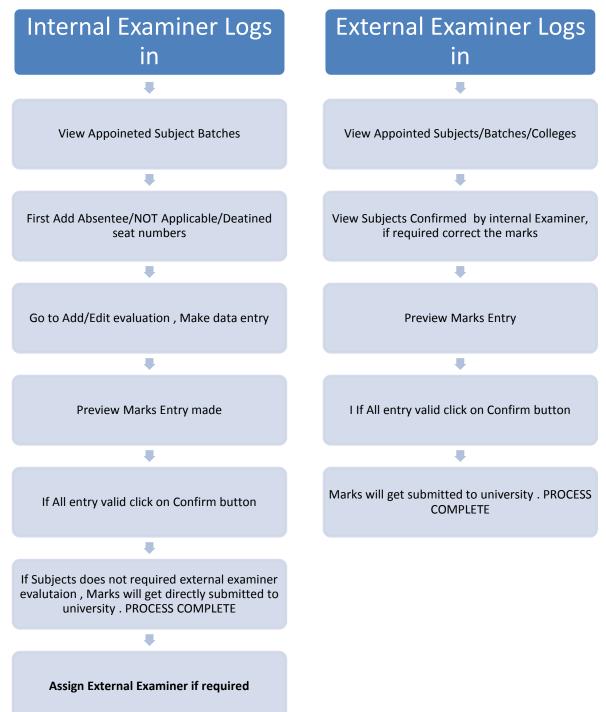
Confirm

- Confirm is action taken by evaluator that indicates complete of evaluation on his part
- Once evaluator clicks on confirm button marks will be locked for editing but he can download the reports for same and Data will be made for next evaluation
- This feature is available to Internal/External examiners only. In case there is certain scenario (Defined by university rules about conduction of examination) if college need to verify and approve marks given by external, College Principal/Director will have access to this feature
- There are major three types of confirm rules as explained below
 - o Internal Examiner Confirms marks & Submitted to University
 - O Internal Examiner confirms marks → External Examiner Confirms Marks & Submitted to university
 - Internal Examiner confirms marks → External Examiner Confirms Marks → College
 Principal/Director Confirms Marks & Submitted to university

Process @College/Examination Centre



Process of Internal/External Examiners



• First Login using college Puncode as Username

SAVITRIBAI PHULE PUNE UNIVERSITY Internal Marks System Login
Username
Username
Password
Password
Login
Forgot Password?

UI for College

- Click on Add Principal Menu
 - \circ Verify Teacher and click on check box then submit it.

¢.	SAVITRIBAI PHULE PUNE UNIVERSITY	Online Internal Marks System									
æ	College 🗸					Welcom	e, XXXXXXXXX				
-	Dashboard		Principal Details								
•	Add Principal	Teacher UID	Feacher UID Teacher Name Teacher Email Id Teacher Mobile Designation Verify								
•	Add HOD				No.	Name	Principal				
	Additional Student Seat No Entry	52201376517	Rohokale Milind Shivaji	rohokalemilind74@gmail.com	9552569863	Principal	۲				
		Set As Prir	cipal -	Click on Set as Principal buttor							
_					© Sav	irtibai Phule Pune U	niversity, Pune-07				

- Add HOD Appointment –
- Select Teacher, Faculty, BOS, Department, Pattern it will show subject list below t
- Choose subject from list click on checkbox and submit it.

COLLEGE 🗸						Welcome, XXX
Dashboard	HOD Appoinme	nt				
Add Principal	Add HOD A	nnoinment				
Add HOD	Add HOD A					
Additional Student Seat No Entry		Select Teacher :	XIO0000000000000		*	
		Appoint Above Selected	Teacher as HOD Verif	y selected teacher click on	check box	
		Select Faculty :	Science and Technology : SCIENC	CE	•	
		Select BOS :	Microbiology		*	
		Select Department :	Microbiology		•	
		Select Pattern :	B.Sc. Regular(Rev.2013)		•	
	Add Subje	ct Details				
	91974	MICRO BIOLOGY	PRACTICAL PAPER I	INTERNAL		•
	91974	MICRO BIOLOGY	PRACTICAL PAPER I	PRACTICAL		
	91984	MICRO BIOLOGY	PRACTICAL PAPER II	INTERNAL	-	
	91984	MICRO BIOLOGY	PRACTICAL PAPER II	PRACTICAL		
	91994	MICRO BIOLOGY	PRACTICAL PAPER III	PRACTICAL	🕑 🔶 S	ect Subject
	91994	MICRO BIOLOGY	PRACTICAL PAPER III	INTERNAL		
		_				v

• After submit, it will show added HOD List.

SAVITRIBAI PHULE PUNE UNIVERSITY	■ Online Internal Marks System
🚯 COLLEGE 🗸 🗸	Welcome, X0000000
Dashboard Add Principal Add HOD	HOD Appointed Details
Additional Student Seat No Entry	Teacher UID Name Mobile No. Email BOS Department Subject View XXXXXXXXXXX XXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
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• After that user can view assign subject to HOD using View button. Also remove facility is there.

SAVITRIBAI PHULE PUNE UNIVERSITY	≡ 0	nline Inter	mal Mark	s System			Welco	me. XXXXXXXX
COLLEGE		ct View					WELD	
		HOD Appoin	ted Subject [Details			Remove added subject here	ack
		BOS Name	Department Name	Pattern Name	Sub Code	Subject Name	Subject Remove Type	
		Mathematics	Mathematics	B.Sc. Computer Science(Rev.2013)	22223	MTC-223 PRACTICAL MATHEMATICS		D
		Mathematics	Mathematics	B.Sc. Computer Science(Rev.2013)	22223	MTC-223 PRACTICAL MATHEMATICS	PRACTICAL Remove	3
							© Savirtibai Phule Pune	University, Pune-0

• Additional seat no entry:-

SAVITRIBAI PHULE PUNE UNIVERSITY	■ Online Internal Marks \$	System		
🚯 COLLEGE 🗸 🗸				Welcome, testasc ~
Dashboard Add Principal	Additional Seat Number E	ntry		
Add HOD Additional Student Seat No Entry	Select Pattern	B.Sc. Regular(Rev.2013)	T	
Linuy	Select Subject	MATHEMATICS PAPER I (81112)	×	
	Select Paper Type	INTERNAL	¥	
	Select Batch No.	2214	¥	
Additional Student Seat No Entry	Seat No.	22148		
	PRN	001141124		
	Eligibility No.	112445474457		\frown
	Student Name	test xyz xyz	- /	Select all field and enter seat no, prn,
	Mother Name	Pqr		eligibility no of additional student
	Roll No.	20		entry and submit it.
		Save Reset		
			8	© Sav tine-07

UI for Principal / HOD

- Create Batch:-
- Login into Principal / HOD then this option will resume.
- Create single batch for each subject

SAVITRIBAI PHULE PUNE UNIVERSITY						Welcome, XXXXX	× \$\$\$\$\$\$
An PRINCIPAL/H.O.D. ✓	Create E	atches					
Dashboard		[Create Sir	ngle Batc	h for each Subject		
 Create Batch 		Select Pat	tern			*	
Assign Internal Examiner		Select Sub	oject			*	
		Select Paper	Гуре			Ŧ	
		Student Co	unt :				
		Batch removed successfully			Create Ba	ch Reset	
		Subject	Subject Type	Batch No.	Seat No.		
		MTC-211 APPLIED ALGEBRA(21221)	INTERNAL	81	7895, 7896, 7897, 7898, 7899, 7900, 7901, 7902, 7903, 7904, 7905, 7908, 7907, 7908, 7909, 7901, 7911, 7912, 7913, 7914, 7915, 7916, 7917, 7918, 7929, 7923, 7921, 7922, 7923, 7924, 7925, 7926, 7927, 7928, 7929, 7930, 7931, 7932, 7933, 7934, 7935, 7938, 7939, 7940, 7941, 7942, 7943, 7944, 7945, 7946, 7947, 7948, 7949, 7960, 7911, 7922, 7923, 7954, 7945, 7945, 7946, 7947, 7945, 7949, 7960, 7911, 7922, 7973, 7974, 7945, 7965, 7968, 7969, 7970, 7971, 7972, 7973, 7974, 7945, 7948, 7968, 7967, 7968, 7061, 7962, 7063, 7064, 7955, 7976, 7977, 7970, 7971, 7972, 7973, 7974, 7965, 7968, 7967, 7968, 7060, 7061, 7922, 7923, 7044, 7045, 7968, 7077, 7970, 7071, 7072, 7973, 7974, 7965, 7968, 7077, 7970, 7071, 7072, 7073, 7074, 7965, 7968, 7067, 7068, 7060, 8001, 8001, 8003, 8003, 8004, 8005, 8008, 8001, 8001, 8001, 8001, 8001, 8001, 8001, 8001, 8001, 8001, 8001, 8001, 8001, 8001, 8001, 8001, 8001, 8001, 8003, 8003, 8003, 8003, 8003, 8003, 8003, 8003, 8003, 8003, 8003, 8003, 8003, 8003, 8003, 8003, 8003, 8003, 8004, 8044, 8045, 8048, 8047, 8048, 7069, 7060,	Remove	
		MTC-212 NUMERICAL ANALYSIS(21222)	INTERNAL	82	7895, 7896, 7897, 7898, 7898, 7890, 7001, 7001, 7002, 7003, 7004, 7005, 7006, 7007, 7908, 7009, 7101, 7011, 7102, 71013, 7014, 7015, 7016, 7017, 7018, 7019, 7020, 7021, 7022, 7023, 7024, 7025, 7028, 7027, 7028, 7029, 7029, 7031, 7032, 7033, 7034, 7035, 7038, 7037, 7038, 7039, 7041, 7041, 7042, 7043, 7044, 7045, 7046, 7047, 7048, 7049, 7050, 7051, 7052, 7053, 7054, 7051, 7051, 7046, 7047, 7048, 7049, 7050, 7051, 7052, 7053, 7054,	Remove	

• Select Pattern, Subject, Paper type it will show student count, select seat no range like (All / Batch wise), if select All then directly create one batch of student count, click on submit.

	Online Internal Marks System	
🚳 PRINCIPAL / H.O.D. 🗸	Welcome 💸	xxxxxxxxxx
Dashboard	Create Batches	
Create Batch Assign Internal Examiner	Create Single Batch for each Subject	
	Select Pattern B.Sc. Computer Science(Rev.2013)	
	Select Subject CS -211 DATA STRUCTURES USING C 🔻	
	Select Paper Type INTERNAL T	
	Student Count: 153 Create one batch to one subject and subject type using this option Select Seat No. Range Image: Create one batch to one subject and subject type using this option Batch Wise	
	Create Batch Reset	
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- Select Batch wise option it will show three more option (Random/By series/ By Selection)
- If select Random option then choose seat no and create batch.

SAVITRIBAI PHULE PUNE UNIVERSITY	≡ 0ı	nline Internal Marks	Syste	m			
PRINCIPAL / H.O.D. ¥						Welcome, 5	5220137 64 33 ~
Dashboard	Create	Batches					
Create Batch							
Assign Internal Examiner			Create Sing	le Batch for each Subject			
-		Select Pattern	B.Sc.	Computer Science(Rev.2013)		*	
		Select Subject	CS -21	11 DATA STRUCTURES USING C		*	
		Select Paper Type	INTER	INAL		*	
		Student Count :	153				
		Select Seat No. Range	©aii		- select batch wise		
		Batch Type :	Randor	Batch Wise	and reandom option and select seat no to		
		Select Seat no.s to Create	7895	1	create batch		
		Random Batches	₹7896 ₹7897				
			7898				
			7899				
			7900 7901				
			7902		-		
				-	Create Batch	Reset	
					oreate baten		
					© Savirtibai Ph	ule Pune Unive	ersity, Pune-07

- Select By Series it will ask for how many batches create?
- Enter no of batches count like Click on create batch button.

SAVITRIBAI PHULE PUNE UNIVERSITY	≡ 0	Online Internal Marks	Systen	n			
🚳 PRINCIPAL / H.O.D. 🗸 🗸						Welcome	e XXXXXXXXXXXXX 3 *
Dashboard	Creat	te Batches					
Create Batch			Treate Single	e Batch for each Subject			
Assign Internal Examiner		Select Pattern Select Subject Select Paper Type Student Count : Select Seat No. Range	B.Sc. C	Computer Science(Rev.2013)	Select Batch wise and by serise like (1,2,3)	* *	
		Batch Type: How Many Batches create?	Random	●By Series ●By Selection	Create Batch	Reset	
					© Savirtibai Phu	ile Pune Ur	niversity, Pune-07

- Select option By Selection :-
- Select range of seat no From To list box and click on create batch button

SAVITRIBAI PHULE PUNE UNIVERSITY	■ Online Internal Marks System	000000003 -
🚯 PRINCIPAL / H.O.D. 🗸 🗸	vecome	
Dashboard	Create Batches	
Create Batch		
Assign Internal Examiner	Create Single Batch for each Subject	
	Select Pattern B.Sc. Computer Science(Rev.2013)	
	Select Subject CS -211 DATA STRUCTURES USING C 🔹	
	Select Paper Type INTERNAL T	
	Student Count :	
	Select Seat No. Range OAII Select Option here	
	Batch Type : Random By Series By Selection Seat no wise series	
	Select Seat No. From :	
	To :	
	7900 *	
	Creste Batch Reset	
	© Saviribai Phule Pune Uni	versity, Pune-07

- Add Internal Examiner
- Appointment of Internal Examinar Select Pattern, Teacher name and verify teacher details and click on show batches to appoint then it will show batch details , enter dates of exam and click on appoint button.

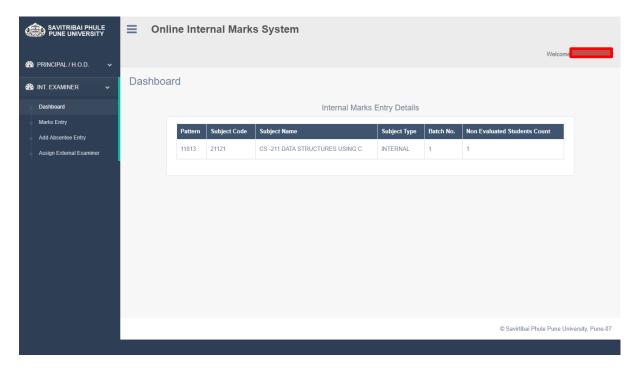
SAVITRIBAI PHULE PUNE UNIVERSITY							Welcome, 52201483129 ~
🍪 PRINCIPAL/H.O.D. 🗸	Interna	al Examine	r Appointments				
Dashboard							
Step 1. Create Batch							
Step 2. Appoint Internal Examiner			Select Pattern B.Sc. Computer Scien	ce(Rev.2013)		•	
Step 3. Schedule Exam Dates			Select Teacher Kale Amol Vitthalrao			۲	
889 INT. EXAMINER →				Batches To Appoint	Shows Appointed Batche		
	Batch No.	Subject Code	Subject Name	Subject Type	From Date	To Date	Select Subject
	8376	31124	CS -334 INTERNET PROGRAMMING - I	INTERNAL	30-10-2018	20-11-2018	als.
				Ap	point	© Savi	tibai Phule Pune University, Pune-07

Schedule Exam Dates of Appointed Teachers

🚯 Principal / H.O.D. 🗸 🗸			1. Contraction of the second s			Welcome, 521987024
Dashboard Step 1. Create Batch Step 2. Appoint Internal Examiner	Schedu	le Exam [Dates of Appointed Teachers			
Step 3. Schedule Exam Dates	Teacher UID	Batch No.	Subject Details	From Date	To Date	Click to Save
ð int. Examiner 🗸 🗸	52198702427	42027	SIGNALS & SYSTEMS (Code : 204181) Sub.Type TW	29-10-2018	03-11-2018	Save
	52201797462	42037	ELECTRONIC DEVICES & CIRCUITS (Code : 204182) Sub.Type PR	31-10-2018	31-10-2018	Save
	52198702427	42043	ELECTRIC CIRCUITS & MACHIN (Code : 204183) Sub.Type TW	27-10-2018	03-11-2018	Save
	52201794139	42045	DATA STRUCTURES & ALGORITHMS (Code : 204184) Sub.Type OR	25-10-2018	25-10-2018	Save

UI for Internal Examiner

- For Mark entry Login into Internal Examiner Profile.
- Internal Examiner Dashboard



• Click on Add Absentee Entry Menu and select your appointed college, Pattern, Subject, Paper type, Batch no and enter seat no click on search button. It will show the student information.

SAVITRIBAI PHULE PUNE UNIVERSITY	■ Online Intern	nal Marks System	
🕐 INT. EXAMINER 🗸 🗸			Welcome,
Dashboard Marks Entry	Absent And Not A Students	pplicable	
Add Absentee Entry	Select Appointed College	хххххх	¥
Assign External Examiner	Select Pattern	B.Sc. Computer Science(Rev.2013)	v
	Select Subject	CS -211 DATA STRUCTURES USING C (21121)	v
	Select Paper Type	INTERNAL	v
	Select Batch No.	1	Y
	Enter Seat No.	10001	
		Search	

• Validate student info and click on option (Absent/Not Applicable / detained) and save it.

Absent And Not Applicable S	Students	
Select Appointed College	MODERN COLLEGE	
ER Select Pattern	B.Sc. Computer Science(Rev.2013)	
Select Subject	CS -211 DATA STRUCTURES USING C (21121)	
Select Paper Type	INTERNAL	
Select Batch No.	1	
Enter Seat No.	10001	
	Search	
PRN No.	1101804127	
Student Name	PAWAR SUDHANSHU NITIN	
Batch No.	No Batch Assigned	
Absent/NA	© Absent	
	Not Apllicable	
	© Detained	
	Save	
		© Savirtibai Phule Pune Univers

• The list of (Absent/Not Applicable / detained) students will be display from where you can remove the student.

¢.	SAVITRIBAI PHULE PUNE UNIVERSITY	⊟ Onlin	e Internal Mari	ks System					
									Welcome
æ	INT. EXAMINER 🗸	Absent An	d Not Applicabl	e Students					
4	Dashboard	Se	lect Appointed College	MODERN COLLEGE	•			*	
•	Marks Entry		Select Pattern	B.Sc. Computer Science(Rev.)	2013)			*	
•	Add Absentee Entry								
1	Assign External Examiner		Select Subject	Select Subject CS -211 DATA STRUCTURES USING C (21121)				*	
			Select Paper Type	Select Paper Type INTERNAL					
			Select Batch No.	1		•			
			Enter Seat No.	Enter Seat No	Enter Seat No				
				Searc	h				
				Already Entered	Absent And Not	t Applicable List	t		
		Seat No.	Student Name		Batch No	ABSENT	N/A	Detained	N/A
		1190	GAIKWAD VRUSH	ALI DEEPAK	1	I			REMOVE
		1194	GHADGE SHUBHA	NGI VIJAY	1		¥.		REMOVE

• Click on Mark Entry Menu and select your role. It will show the list of subject for which you are appointed as role you have selected.

	≡	Online Internal Mark	is System		
					Welcome
🚳 int. Examiner 🗸 🗸		Select Appointed Roll.	Appointed As		
Dashboard			Appointed As Principal		
Marks Entry			Internal Examinar		
Add Absentee Entry					
Assign External Examiner					
				© Savirtibai F	Phule Pune University, Pune-07

• Click on Add /Edit Marks button to add and edit marks of student.

SAVITRIBAI PHULE PUNE UNIVERSITY	∃ Online	Online Internal Marks System								
 INT. EXAMINER Dashboard Marks Entry 		Select Ap	pointed Roll.	Internal Examinar	• Appointment Details					
Add Absentee Entry Assign External Examiner	PUN Code CAAP010230 (0070)	Inst. Code 0070	Appointment ID 181000002	Pattern B.Sc. Computer Science(Rev.2013)	Subject CS -211 DATA STRUCTURES USING C (21121)	BatchNo	Add/Edit	Priview	Confirm	Print
							© S	Savirtibai Phu	ile Pune Univ	ersity, Pune-07

SAVITRIBAI PHULE PUNE UNIVERSITY	■ Online Internal Marks System	Welcome
🚳 int. Examiner 🗸 🗸	Marks Entry	
	College Datails : College Name : MODERN COLLEGE PUNCODE : CAAPO10230 Institute No. : 0070/0861 Last Date Of Marks Entry @Non-Evaluated @Evaluated Show Student	Subject Datails : Subject Name : CS -211 DATA STRUCTURES USING C Subject Code : 21121 Subject Type : INTERNAL Batch No. : 1
		© Savirtibai Phule Pune University, Pune-07

This will show the subject you selected. Click show student list for mark entry

• Here you can enter student' marks. Click Save and Next button to save student's marks and fetch list of next student.

SAVITRIBAI PHU PUNE UNIVERSI	College College PUNCOD Institute	Entry Datails : ame : MODERN COL E : CAAP010230 to. : 0070/0861 te Of Marks Entry aluated ed			Subject	Code : 21121 Type : INTERN	I DATA STRUCTURES USING C AL	Welcome
			76	Non-Evaluated	Records	Found		
	Seat No	. PRN No.	Student Name	ABSENT	N/A	Detained	Marks	Max Marks
	1154	1101801659	ARERAO PRIYANKA RAJENDRA				Enter Marks	10
	1155	1101801628	ARTI SINGH				Enter Marks	10
	1156	1101801684	ASAWALE ABHISHEK JALINDAR				Enter Marks	10

UI for Subject chairman

- External Appointment: -.
- Step 1. Please enter Teacher name / mobile no / email / puncode or college name then click on search button
- Step 2. Select pattern, subject and its type then click on "show batches to appoint" button to appoint teacher as external.

4	SAVITRIBAI PHULE PUNE UNIVERSITY	External Appointments								
æ	🗴 SUBJECT CHAIRMAN 🗸 🗸									
•	Dashboard	Search Teacher Id For External Examiner	7588677491							
ã	1. Appoint External Examiner	Appointment								
6	INT. EXAMINER 🗸	Search 2 Records Found. Please Use Teacher ID from Search result to make appointments.								
		College Details		Teacher ID	Teacher Name	Email	Mobile			
		testeng our test organization Test College Dummy (Ta: Pune (corporation Area) Dist: Pune	College Addr. latur	52201586234	Jadhav Anand B	vaibhav.pame@gmail.com	7588677491			
		testeng our test organization Test College Dummy of Ta: Pune (corporation Area) Dist: Pune	College Addr: latur	52201586243	TestInametwentyfour Testfnametwentyfour Testmnametwentyfour	samta.sahane@gmail.com	7588677491			
		Select Pattern Select Subject Select Subject Type		URES & ALGO	S & TELECOM)					

• Step 3. Copy above teacher UID and then paste against college, check out check box and click on appoint button below.

CEGP019340 CEGP019530 CEGP019570	Dr. D.Y. Patil School Of Engineering Academy [PUNCODE : CEGP019340] Exam code: 107 PADMASHREE dr dy patil Keystone School of Engineering [PUNCODE : CEGP019570] Exam	10/25/2018 12:00:00 AM	10/26/2018 12:00:00 AM	34 78	Enter Teacher ID Enter Teacher ID	
	PADMASHREE dr dy patil	10/25/2018 12:00:00 AM	10/26/2018 12:00:00 AM	78	Enter Teacher ID	
	Keystone School of Engineering	10/25/2018 12:00:00 AM	10/26/2018 12:00:00 AM	78	Enter Teacher ID	
CEGP019570						
	[PUNCODE : CEGP019570] Exam			35	Enter Teacher ID	
	code: 503					
CEGP019670	A.B.M.S. Parishad's College of Engineering & Research [PUNCODE : CEGP019670] Exam code: 508			12	Enter Teacher ID	
CEGP019690	Bharati Vidyapeeth's College of Engineering, Lavale [PUNCODE : CEGP019690] Exam code: 510			23	Enter Teacher ID	•
CEGP020310	Pimpri Chinchwad College of Engineering and Research			72	Enter Teacher ID	•
		Арроі	int			
	CEGP019690	Engineering & Research IPUNCODE : CEGP019670] Exam code: 508 CEGP019690 Bharati Vidyapeeth's College of Engineering, Lavale [PUNCODE : CEGP019690] Exam code: 510 CEGP020310 Pimpri Chinchwad College of	Englineering & Research [PUNCODE : CEGP019670] Exam code: 508 CEGP019690 Bharati Vidyapeeth's College of Engineering, Lavale [PUNCODE : CEGP019690] Exam code: 510 CEGP020310 Pimpri Chinchwad College of Engineering and Research	Engineering & Research [PUNCODE : CEGP019670] Exam code: 508 Puncode: 508 CEGP019690 Bharati Vidyapeeth's College of Engineering, Lavale [PUNCODE : CEGP019690] Exam code: 510 CEGP020310 Pimpri Chinchwad College of	Engineering & Research [PUNCODE : CEGP019670] Exam code: 508 Image: CeGP019690 CEGP019690 Bharati Vidyapeeth's College of Engineering, Lavale [PUNCODE : CEGP019690] Exam code: 510 Image: CeGP019690] Exam code: 501 CEGP020310 Pimpri Chinchwad College of Engineering and Research Image: CeGP019690] Exam code: 510 Image: CeGP019690] Exam code: 510	Engineering & Research [PUNCODE : CEGP019670] Exam code: 508 Engineering & Research [PUNCODE : CEGP019670] Exam code: 508 23 Enter Teacher ID CEGP019690 Bharati Vidyapeeth's College of Engineering, Lavale [PUNCODE : CEGP019690] Exam code: 510 23 Enter Teacher ID CEGP020310 Pimpri Chinchwad College of Engineering and Research 72 Enter Teacher ID